



राष्ट्रीय प्रौद्योगिकी संस्थान मेघालय

(शिक्षा मंत्रालय भारत सरकार के अधीन राष्ट्रीय महत्व का एक संस्थान)

NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA

(An Institute of National Importance under Ministry of Education, Govt. of India)

NITMGH/AA/Notice-Students /2020-21/596

Dated: 17th June 2021

Notification on Issue of Provisional Certificates

This is to notify to all the final year/passed out students of 2021, that in view of the prevailing Covid-19 Pandemic situation, the students may not be able to collect the signatures required in the “No Dues” form, hence, all the Signing Authorities in the form have been requested to provide the no dues confirmation to Academic Section via email in order to issue the Provisional Certificates. The following guidelines may be noted by the students while requesting for the Provisional Certificates from Academic Section:

- 1) “No Dues” have to be confirmed by all concerned.
- 2) Common Application Form (Format to be downloaded from the Institute website) should be forwarded along with the payment receipt after paying a sum of rupees Rs. 1000/- only towards Provisional Certificate through SBI Collect (Select the option -other fees and fine to make the payment)
- 3) The ID Cards should be returned to the Institute through Speed Post by addressing it to the undersigned and the receipt should be mailed to the academic office.
- 4) A photograph in the exact specifications mentioned below must be submitted via email along with the application and other receipts mentioned at point 1) & 2) as the same will be required for the convocation:
 - i. Colored passport size photo
 - ii. Dimension: 900 X 1200 pixels
 - iii. Size: 500KB to 3MB size
 - iv. Format: JPG/JPEG
 - v. Photo background: Dark Grey
 - vi. Dress code (**to be exactly as provided in the sample photographs**)
Male: Cream/White colored kurta with mandarin collar (Nehru collar)
Female: Cream/White colored kurta without collar
 - vii. The image should be saved as **ROLLNO.jpg** (eg, **B16CE001.jpg**)

This issues with the approval of the Competent Authority.

Sd/-

Assistant Registrar (AA)

Copy to:

1. AR (DR), for kind information of the Director.
2. All Deans, for information.
3. All HoDs, for information and needful.
4. All Faculties, for information.
5. Student e-notice.
6. Concerned file.