



Dr. Saikat Mukherjee  
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## NOTIFICATION

### Bank Account Details for purpose of Mess Refund

All hostel boarders are hereby asked to submit bank account details by submitting a self-attested photocopy of the first page of bank passbook for the purpose of mess refund. Photocopy to be submitted to Room No. 1, Deans' Block by the end of the Autumn 2018 semester. The following may be noted:

1. Account holder's name, A/C number, IFSC, Bank name should be clearly visible in the photocopy.
2. Hostellers must put Name and Roll No. at the back side of the photocopy.
3. Account holder should be the hosteller.
4. It is preferred to submit SBI account to avoid any transaction charge. In case of a different bank account, Institute shall not responsible for any transaction charge deducted by the bank.
5. Failing of submission of bank account details may lead to unnecessary delay of mess refund.
6. Mess refund will be initiated in the early next semester.
7. All hostellers, seeking for mess refund of Autumn 2018 semester, must submit the bank account details.

Chief Warden

Copy to:-

- 1) E-copy to all wardens with a request to circulate among the caretakers to display in the hostel notice boards.
- 2) E-copy to Mr. A. G. Nongrum, Office Assistant, Office of CW, for needful.
- 3) Student E-Notice Board.