

**Covid Response Committee**

**NIT Meghalaya**

**Standard Operating Procedures (SOPs) for students**

In reference to the guidelines received from Ministry of Health & Family Welfare, Govt. of India time to time following Standard Operation Procedures (SOPs) are resolved for strict adherence by all students returning to the institute:

**In the Institute:**

1. Everyone should wear face mask and without the same no one will be allowed to enter in the campus.
2. While entering to the campus proper queue with minimum 6 ft distance to be maintained between each other.
3. All will have to go through thermal scanning test everyday while entering.
4. Hands must be properly sanitized in the sanitizer dispenser installed at entry point.
5. Gathering anywhere inside the campus must be avoided.
6. In laboratories, seating plan assigned by the respective department must strictly be maintained.
7. In labs proper social distancing must be maintained.
8. Hands to be cleaned frequently using nearby sanitizer dispenser.
9. In case any kind of health issues, institute medical officer must immediately be contacted.
10. Day scholars will be allowed to enter in the campus upon producing at the entry gate valid 'Covid Negative Certificate' issued by Govt. hospital/recognized testing centre obtained within 72 hours of their arrival and a duly filled undertaking form available at institute website.
11. Students must install 'Arogya Setu' application in their mobile phones.

**In the Hostels:**

1. Students must undergo RT-PCR test before return to the hostels.
2. Students must fill up Entry Form and an Undertaking form available at institute website and submit the same along with RT-PCR negative report to the care taker before entering the hostel.
3. Students from other states must have entry pass issued by local administration. Official Website of Govt. of Meghalaya should be referred in this regard.
4. Students are advised to bring their own dish, glass, cup, electric kettle, pulse oximeter, face masks, hand gloves, hand sanitizer, sets of bedsheets, pillow, blanket, etc.

**General SOP**

- (i) Hostels will be sanitized before the student's arrival.
- (ii) Daily in/out time for the students will be registered at the hostel gate.

- (iii) Thermal screening is mandatory at the entry gate of the hostel.
- (iv) Sanitizer dispenser shall be kept at the hostel gate, in mess hall, at common places.
- (v) Social distancing in the rooms and common areas must be maintained by the boarders.
- (vi) Boarders needs to use face mask, hand gloves in common areas.
- (vii) No more than 50% of total occupancy in the Mess Hall is allowed at a time.
- (viii) Number of hostel buses shall be increased in order to maintain social distancing in the buses.
- (ix) Students have to inform immediately for any medical emergency to the Institute Doctor.
- (x) Hostel cleaning shall be done on daily basis.
- (xi) Regular disinfection of frequently touched surfaces shall be done.

**N.B : In addition to the above , students must go through the aforesaid circular attached herewith and also follow the weblink <http://meghalayaonline.gov.in/covid> for the guidelines laid down by Govt. of Meghalaya time to time.**