



राष्ट्रीय प्रौद्योगिकी संस्थान मेघालय
NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA
(An Institute of National Importance under MHRD)

Bijni Complex, Laitumkhrach, Shillong – 793003 (India)
Website: www.nitm.ac.in

Ref No-NITMGH/AA/Student Notice/2020-21/ 25

Dated: Shillong, the 18th July, 2020.

NOTIFICATION

This is to inform all the students of the Institute that every student must procure an Institute E-mail ID on or before **20/07/2020** in order to ensure smooth conduct of online teaching and learning process. In this connection, the students are advised to follow the instructions given below:

1. If any student does not have an E-mail Id of the Institute domain, the same may be brought to the notice of Mrs Medarisha Hynniewta, TA, Computer Centre, via email "medarisha.hynniewta@nitm.ac.in" with a carbon copy (CC) to Dr S.S Yadav, Head, Computer Centre, via "cc_incharge@nitm.ac.in" immediately for creating the same. *(Please mention your Roll number in the email).*
2. If a student has an Institute E-mail ID but has forgotten the password, then a request may be sent to Mrs Medarisha Hynniewta, TA, Computer Centre, via email "medarisha.hynniewta@nitm.ac.in" with a carbon copy (CC) to Dr S.S Yadav, Head, Computer Centre, via "cc_incharge@nitm.ac.in" to reset the password of the E-mail ID.
3. It may be strictly noted that the Institute will not respond to any official communication/request of the students sent personal Gmail ID, etc. It **MUST** be sent only through the Institute E-mail ID. Students will also no longer receive any group emails on his/her personal Gmail ID.
4. For the upcoming semester, all students must register in the Google Classrooms only with their Institute E-mail ID.

This issues with the approval of the Competent Authority.

Sd/

(Ambika Rai)
Asst.Registrar (AA)

E-Copy forwarded to:

- 1) AR (DR), for kind information of the Director.
- 2) All Deans, for kind information.
- 3) Chief Warden, for information and needful .
- 4) All HoDs , for information and needful
- 5) All Faculties & Staff, for information and needful.
- 6) E-Notice board.
- 7) Guard File, for record.