



राष्ट्रीय प्रौद्योगिकी संस्थान मेघालय
NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA
(An Institute of National Importance under MHRD)

NITMGH/AA /Notice-Students/2018-19/ 372

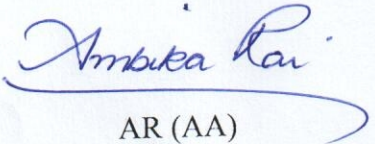
Dated: 28-03-2019

NOTIFICATION

This is to notify to all the students that the following procedure on issue of Duplicate certificates is being followed by the Institute.

Category	Documents to be Submitted	Amount to be paid per unit
Duplicate ID Card	1) Application mentioning the reason. 2) FIR report of lost/theft. 3) Payment receipt generated from SBI Collect, other fees and fine option. In remarks, mention the reason for payment.	Rs. 100/-
Duplicate Grade Sheet	1) Application mentioning the reason. 2) FIR report of lost/theft. 3) Copy of the original document (if available). 4) Payment receipt generated from SBI Collect, other fees and fine option. In remarks, mention the reason for payment.	Rs. 100/-
Duplicate Degree Certificate	1) Application mentioning the reason. 2) FIR report of lost/theft. 3) Copy of the original document (if available). 4) Payment receipt generated from SBI Collect, other fees and fine option. In remarks, mention the reason for payment.	Rs. 1000/-
Transcript	1) Application mentioning the reason. 2) Payment receipt generated from SBI Collect, other fees and fine option. In remarks, mention the reason for payment.	Rs. 100/-
Note: An additional payment of Rs. 150/- only will have to be made if requesting to send the documents by post and postal address should be mentioned in the application. However, the Institute will not take responsibility for documents lost in transit, if any.		

This is issued with the approval of the Competent Authority.


AR (AA)

Copy to:

- 1) The Director for kind information.
- 2) All Deans.
- 3) All HoDs
- 4) PICs (UG, PG & R)
- 5) All notice boards including e-notice.