



राष्ट्रीय प्रौद्योगिकी संस्थान मेघालय
(शिक्षामंत्रालयभारत सरकार के अधीन राष्ट्रीय महत्व का एक संस्थान)
NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA

An Institute of National Importance under Ministry of Education, Govt. of India)

No. NITMGH/AA/Notice-Student/2021-2022/242

Dated: 3rd of Nov, 2021.

Notification & SoPs for PG 2nd Year Students to Return to the Institute

This is to notify to all PG 2nd year (M. Tech & M. Sc) that students are now allowed to join the Institute for research/project works with effect from the dates mentioned as under:

Programme	May Report at the Hostel/Institute by:	Mandatory Biometric Attendance/ Class Room Attendance will be Recorded from:
M. Tech 2nd Year	On or before 20th of Nov, 2021	20th Nov, 2021
M. Sc 2nd Year	By 30th Nov, 2021	1st Dec 2021 (offline commencement of 4 th Sem classes)

The students must strictly comply with the enclosed Standard Operating Procedures (SOPs) of the Institute in addition to the SOPs laid down by Govt. of Meghalaya from time to time.

This issues with the approval of the Competent Authority.

Asst. Registrar (AA)

Copy to:

1. AR (DR), for kind information of the Director.
2. All Deans, for information.
3. All HoDs, for information.
4. Chief Warden, for information and needful.
5. PIC-Security, for information and needful.
6. All Wardens, for information and needful.
7. Chairman, Time Table Committee for information and needful.
8. Chairman, Examination Committee for information and needful.
9. All faculties, for information and needful.
10. Concerned students, for adherence.
11. Concerned files.
12. E-Notice.

Annexure A

Undertaking

To
The Chairman, Medical & Covid Response Committee
NIT Meghalaya

I Mr./Ms. _____ bearing Roll No. _____
and pursuing B.Tech./ M.Tech./ M.Sc./ Ph.D. (____ year) residing in Room No. _____ of
_____ Hostel with full consciousness would like to inform you
that I am willing to resume my Ph.D./M.Tech./M.Sc. dissertation work in
_____ (full address of Lab/Dept.) under the guidance of Dr.
_____ (Supervisor). I presently stay at _____
_____ (full present residential
address) and do not have any Covid symptoms.

My parents have no objection in my joining for the academic activities at NIT
Meghalaya. Further, I am fully vaccinated and enclosed my final vaccination certificate.
Furthermore, I shall follow the SOPs as laid down by the Institute Authority and Local
Administration.

Date: _____ (Signature of Student)

Place: _____ Mobile No. of Student: _____

I Mr./Ms. _____, father/mother/guardian of Mr./Ms. _____
_____ have no objection in his/her joining for the academic activities
at NIT Meghalaya.

Date: _____ (Signature of Parent/Guardian)

Place: _____ Mobile No. of Parent/Guardian: _____

Annexure B

SOPs for Ph.D., MTech 2nd year, and M.Sc. 2nd year students NIT Meghalaya

Date: 01.11.2021

As the institute is planning to bring back Ph.D. scholars, and 2nd year PG students for resumption of their research/project work, the following Standard Operation Procedures (SOPs) are framed, and the concerned students need to adhere to these strictly.

Returning/Joining to Hostels:

All students need to follow guidelines laid down by the Government of Meghalaya. In addition

- a. Need to be fully vaccinated (certificate to be produced).
- b. Students need to fill up the Undertaking form (available at institute website), which needs to be submitted online to the Office of Dean, SW at sw.office@nitm.ac.in at least 7 days before planning to return to Hostel/Institute. The student should wait for the approval from the authority before planning of return.
- c. Students must install 'Arogya Setu' application in their mobile phones.
- d. Students are advised to bring their own dish, glass, cup, electric kettle, pulse oximeter, face masks, hand gloves, hand sanitizer, sets of bedsheets, pillow, blanket, etc.

Resumption of work in the Institute:

1. Everyone should wear (preferably double) face mask (3 PLY surgical and/or N95) and without the same no one will be allowed to enter in the campus.
2. While entering to the campus proper queue with minimum 6 ft distance to be maintained between each other.
3. All will have to go through thermal scanning test each time of entering.
4. Weekly roster, if any, provided by the competent authority, needs to be followed.
5. Hands must be properly cleaned/sanitized using soap/sanitizer dispenser installed at entry point.
6. Social distancing needs to be followed. Gathering anywhere inside the campus must be avoided.
7. In laboratories, seating plan assigned by the respective department must strictly be maintained.
8. In case any kind of health issues, institute medical officer must immediately be contacted. Student may be advised to do covid test and undergo quarantine.

During stay in the Hostels:

1. Everyone should wear (preferably double) face mask (3 PLY surgical and/or N95) at common places.
2. Hostel logbook needs to be properly maintained.

3. Hostellers will be only allowed to go to the Institute as per the weekly roster, if any, provided by competent authority.
4. Proper queue with minimum 6 ft distance between each other to be maintained while entering the hostel, mess hall, etc.
5. All will have to go through thermal scanning test each time of entering the hostel.
6. Hands must be properly cleaned/sanitized using soap/sanitizer dispenser installed at entry point.
7. Social distancing needs to be followed. Gathering anywhere inside the hostel must be avoided.
8. In case any kind of health issues, institute medical officer must immediately be contacted. Student may be advised to do covid test and undergo quarantine.

General SOP

1. Hostels will be sanitized before the student's arrival.
2. Daily in/out time for the students will be registered at the hostel gate.
3. Thermal screening is mandatory at the entry gate of the hostel.
4. Sanitizer dispenser shall be kept at the hostel gate, in mess hall, at common places.
5. Social distancing in the rooms and common areas must be maintained by the boarders.
6. Boarders needs to use (preferably double) face masks (3 PLY surgical/N95), hand gloves in common areas.
7. No more than 50% of total occupancy in the Mess Hall is allowed at a time.
8. Number of hostel buses shall be increased in order to maintain social distancing in the buses.
9. Students need to inform hostel administration/Institute doctor immediately for any medical emergency.
10. Hostel cleaning shall be done on daily basis.
11. Regular disinfection of frequently touched surfaces shall be done.

N.B: In addition to the above, students must go through below weblinks for the guidelines laid down by Govt. of Meghalaya time to time:

<https://eastkhasihills.gov.in/covid-19-orders-and-updates/> and
<http://meghalayaonline.gov.in/covid/login.htm>