



NITMGH/AA/SENATE NOTIFICATION/2019-20/ 374

Dated- 28/01/2020

NOTICE

In pursuance of the XXth Meeting of the Senate vide no R7(b)/SENATE-XX/19, dated 16.12.2019, this is to notify to all concerned that the following revised rules will be applicable in respect of **Medical Leave for students other than Ph.D scholars** with immediate effect

1. That, if a student is prevented from attending classes owing to serious illness, the student concerned/guardian shall intimate the HoD, Chief warden, warden and Dean(Student welfare) within 3 days from the date of his/her falling ill either through email or an application.
2. That, the student should be treated by the Institute Doctor or at any hospitals empanelled with NIT Meghalaya or Government Hospital who will issue the medical certificate in due course.
3. That, Medical records and the Medical Certificate must clearly state the period for which the student was advised for treatment and rest
4. That, the student should submit the documents immediately upon joining the Institute. Such an application shall be addressed to the DSW who may grant leave for those days of absence and inform the concerned Head of the Department

This issues with the approval of Competent Authority.

Asstt. Registrar(AA)

Copy to:

- 1 AR(DR) , for kind information of the Director .
3. All Deans for kind information.
4. All HoDs for information and needful.
5. All Faculties for information and needful.
6. E Notice to the Students.
7. Concerned File.