



राष्ट्रीय प्रौद्योगिकी संस्थान मेघालय
NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA
(An Institute of National Importance under MHRD)

Bijni Complex, Laitumkrah, Shillong – 793003 (India)
Website: www.nitm.ac.in

Ref. No.NITMGH/Student Notice/2020-21/371

Dated: 05/02/2021

NOTIFICATION

McM Scholarship 2021 for 4th Semester M. Sc

This is to notify the 4th Semester M. Sc students of NIT Meghalaya, who are not availing any financial assistance from other source, that applications are invited for Merit-cum-Means (McM) Scholarship of the Institute based on the following criteria:

1. Students should have consistent **CGPA of 8.5 or higher** in the first three semesters.
2. Attendance percentage in the class should be **minimum 90%**.
3. Family Income from all sources must **not exceed 5 lakhs per annum**. The Annual Income Certificate(from all sources) of the family issued preferably by a designation not below Tehsildar or any other equivalent Revenue Officer must be furnished.

Note:

1. Eligible students with no disciplinary records may apply through the application form uploaded in the website under Academics-Scholarships and submit the hard copy along with all the required documents to the office of Dean (SW) latest by the **11th February, 2021** after which no applications or documents will be accepted.
2. The family Annual Income Certificate should be produced for the Financial Year 2020-21 while submitting the documents.
3. The scholarship amount is ₹.7,500/- per semester.
4. The number of awardees will be decided by the Competent Authority.

The list of selected students will be notified after the selection process.

This issues with the approval of the Competent Authority.

Assistant Registrar (AA)

E-Copy to:

- 1) AR (DR), for kind information of the Director
- 2) All Deans, for information.
- 3) All HoDs, for Information
- 4) Members of the Section Committee, for information and needful.
- 5) E-notice
- 6) Concerned File

LIST OF DOCUMENTS TO BE SUBMITTED

Following documents have to be submitted for verification

1) For the Salaried Class (Parents/Guardians who are in Service either in the Govt. Or Private Sector):

- a) Latest Salary Certificate in prescribed Form 'A' given in Annexure II duly sealed/stamped by the Salary Disbursing Officer along with a copy of latest salary slip.
- b) Latest Copy of ITR Processed form for the Assessment Year 2020-21.

Note: SUBMISSION OF **THESE DOCUMENTS ARE MANDATORY** Please note that Low income group of salaried class people, who need not submit Latest copy of ITR Processed form, they have to submit an attested copy of Income Certificate from Local District Authorities like S.D.O./B.D.O./M.R.O./TAHSILDAR/Chairman/Executive Officer of Municipal Corporation etc. instead of Latest Copy of ITR Processed form.

2) For Non-Salaried Class (Guardians who are not in Service such as Businessman, Agriculture/Legal or Medical Practitioners, Consultants, Private Tutors, Retired without Pension/Agent/Self-employed persons, etc)

- a) An Annual Income Affidavit for the financial year 2020-21 in a Non-Judicial Stamp for Rs.20/- sworn in before preferably a First Class Magistrate / Notary Public as per the format given in Form "B" Annexure III .
- b) Attested Copy of Income Certificate from local District Authorities like S.D.O./B.D.O./M.R.O./TAHSILDAR/Chairman/Executive Officer of Municipal Corporation, etc in addition to Income Affidavit and other documents as stated above and below.

Note: SUBMISSION OF **THESE TWO DOCUMENTS** as stated in 2 (a & b) above, **ARE MANDATORY** FOR ANY CLASS OF OCCUPATION IN CASE OF NON-SALARIED GUARDIANS.(such as Agriculture, Business class, self-employed, Legal/Medical Practitioners/Retired without Pension/Private Tutors/Contractors/Consultants etc.)

- c) Latest Copy of ITR Processed form for the Assessment Year 2020-21

Copy of Registration Certificate must be submitted in case of Medical Practitioner and Legal Practitioner. Those who retired without pension has to submit Retirement/Termination/Superannuating letter/documents/papers, etc, in addition to Income Affidavit, Income and non employment Certificate from Local District Authorities like SDO/BDO/MRO/ TAHSILDAR, Local Municipal Corporation, etc and also Income Tax Documents, if applicable, as stated in item 2) a & b above.

3) For Pensioners/Family Pensioners:

- a) Latest Annual Pension Payment Certificate in prescribed Form 'C' given in Annexure IV to be issued by the Pension Disbursing Officer along with a copy of latest pension received. Pass book photocopy or Pension Slip issued by State Bank of India showing latest Pension received details.
- b) An Income Certificate from Local District Authorities like S.D.O. / B.D.O. /M.R.O./ TAHSILDAR, Chairman/ Executive Officer of Municipal Corporation etc. for the year 2020-21 also to be submitted or else a NON-Employment Certificate.

N.B.: SUBMISSION **THESE TWO DOCUMENTS** as stated in 3 (a & b) above, **ARE MANDATORY**FOR THE GUARDIANS WHO ARE EITHER PENSIONER OR FAMILY PENSIONER.

- c) Copy of PPO, Superannuating/Retirement/Termination letter and Latest Copy of ITR Processed form for the Assessment Year 2020-21.

**17. Verification or information to be furnished by the Head of
Institute/Authority**

It is certified that the information filled in the above mentioned columns by Mr/Ms ...
..... S/o, D/o Mr.
. who is admitted in Programme for the academic
year in Institute is correct.

Date: ____/____/____

Place: _____

**Signature of the Head of
Department/First Year Co-
ordinator**

Recommended:

Approved:

Chairman, Selection Committee

Director, NITM

FORM – A**ANNUAL INCOME CERTIFICATE FOR THOSE PARENTS/GUARDIANS WHO ARE IN SERVICE (Govt or Pvt.)****PART – I :Income from Salary**

1. Name and Address of the Employer :
2. Certified that _____ is employed in this Organisation _____ (Name of the organisation), in the Post of _____, (Designation held by the employee) and that the break-up of his Gross Annual Income from Salary received in the Financial Year _____ is as follows :

| Item | | Total Amount for 12 months |
|--------------|--|----------------------------|
| i) | Basic Pay | |
| ii) | D/Pay | |
| iii) | DA/ADA/Relief | |
| iv) | H. R.A. | |
| iv) | Special Pay & Honorarium, Bonus, Arrears, etc. ,if any | |
| v) | Other Allowances, if any | |
| Gross Income | | |
| Net Income | | |

Name :

Signature:

Designation:

Contact No& Mail ID:

Date :

(Official Seal)

N.B. 1): All the entries as stated above must be supported by Latest Copy of ITR Processed form for the Assessment Year 2020-21 if applicable.

2) Guardians whose annual gross income is low and need not submit Latest Copy of ITR Processed form, **have to submit (i)** A certificate from Employer/Salary disbursing officer stating that their annual income is Not Taxable and they need not produce Latest Copy of ITR Processed form and **(ii)** Attested copies of an Annual Income Certificate for 2020-21 from District Authority like S.D.O./B.D.O./TAHSILDAR, Anchal Officer, Executive Officer of Municipal Corporation/ Gram Panchayat etc.

Contd...

FORM – B

(FOR USE BY THOSE GUARDIANS WHO ARE NOT IN EMPLOYMENT ANYWHERE AND DOES NOT DERIVE INCOME FROM SALARY/PENSION)

I, Shri/Smt. _____ a resident of _____

solemnly declare that :

2. My son/daughter Mr/Miss _____ is currently studying at the National Institute of Technology, Meghalaya, in 4-year B.Tech Programme, in the Branch of _____

3. I declare that my spouse is employed/not employed and that the Annual Income of my family in the Financial Year _____ i.e. during the period from 1st April, _____ to 31st March, _____ was as mentioned hereunder

(Supported by document) :

(A) From my own profession as indicated:

- i) Income from Business/Medical practice/Legal Practice/Engineering /Consultancy etc. Rs. _____ p.a.
- ii) Income from Agriculture Rs. _____ p.a.
- iii) Income from Landed Properties Rs. _____ p.a.
- iv) Income from Investment in Bank/Post Office Rs. _____ p.a.
- v) Income from Share Certificates/Debentures Rs. _____ p.a.
- vi) Income from any other sources(i.e. Retirement Benefits for VRS/VSS etc., if any) Rs. _____ p.a.

(B) Income of my wife/husband (if any)

(if employed, Salary certificate from Employer to be enclosed) Rs. _____ p.a.

(C) Income in the name of my son/ward (if any) Rs. _____ p.a.

GROSS TOTAL INCOME (A+B+C) :

Further, I declare that the information given above is true. I shall also be personally held responsible in the event of any information or documents provided by me are found to be incorrect/false.

Date : _____
Signature of the Father /Guardian : _____
Full Name : _____
Address with Pin Code : _____
Phone No. & e-mail ID _____

FORM – C

(FOR PENSIONER/FAMILY PENSIONER ONLY)

(INCOME /SALARY CERTIFICATE FOR THOSE GUARDIANS WHO ARE IN PENSION
(RETIRED FROM SERVICE OR THEIR WIVES ARE GETTING FAMILY PENSION

PART – I : Income from Pension /Family Pension :

1. Name and address of the Ex-Employer :
with P.P.O. No.

2. Certified that _____ was employed
in this Organisation/superannuated from in the capacity of
_____ (post held by the retired employee) and that the

break-up of his/her Annual Income from Pension /Family Pension received in the financial
year _____ is as follows :

| <u>ITEM</u> | <u>TOTAL AMOUNT FOR 12 MONTHS</u> |
|---|-----------------------------------|
| i) Basic Pension/F. Pension : | |
| ii) Dearness Relief : | |
| iii) Other Allowances, Arrears, if any : | |
| <u>Total</u> : | |

Signature of Ex-Employer/Pension
Disbursing Authority : _____

Designation : _____

Date :

(Official Stamp)

