



NITMGH/AA/SENATE NOTIFICATION/2019-20/ 36 9

Dated- 28/01/2020

Notice

In pursuance of the XXth Meeting of the Senate vide no R6(c)/SENATE-XX/19, dated 16.12.2019, this is to notify to all concerned that the following revised rules will be applicable in respect of **Medical Leave for full time and sponsored (part time) research scholars** with immediate effect

- 1) That, scholars can avail medical leave. Medical leave will be considered on case to case basis with the approval of the Head of the Institute on recommendations of the Supervisor/Faculty Advisor/HoD/Dean (AA). Form 1B(b) to be used for this purpose. A Scholar can avail maximum medical leave in a year is 15 days.
- 2) That, if a scholar is prevented from attending classes owing to serious illness, the scholar or guardian shall intimate the scholar or guardian shall intimate the supervisor within 3 days from the date of his/her falling ill either through email or an application.
- 3) That, the scholar should be treated by the Institute Doctor or in any hospital empanelled with NIT Meghalaya or Government Hospitals who will issue the medical certificate in due course.
- 4) That, Medical Certificate must clearly state the period for which the student was advised treatment and rest.
- 5) That, the scholar should submit the documents immediately upon joining the Institute.

This issues with the approval of Competent Authority.

Asstt. Registrar (AA)

Copy to

- 1 AR(DR) , for kind information of the Director .
2. All Deans for kind information.
3. All HoDs for information and needful.
4. All Faculties for information and needful.
5. E- Notice to the scholars .
6. Concerned File.